

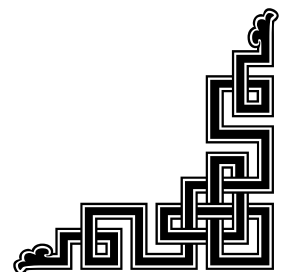
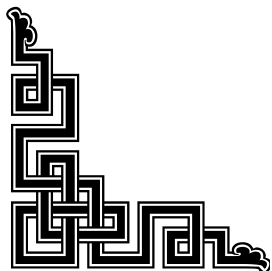
# Annual Report 2015



**Dungkhar Ugyen Choeling Goenpa**

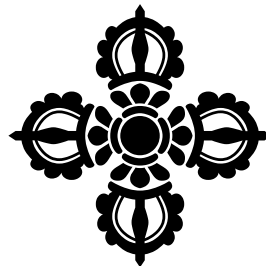
**Shedra/Monks Welfare Group**

**Khar: Pemagatshel**



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## Introduction

Dungkar Ugyen Choeling Goenpa is located at a commanding height of around 6800 ft above sea level in a secluded place under Khar Gewog, Pemagatshel. It majestically overlooks four villages of Bodung, Yajur, Bongman and Labar. Dungkhar Lhakhang is highly revered by the people of these villages and the nearby villages.

A four day Tshechu is being conducted on every third month (7<sup>th</sup> to 11<sup>th</sup> day) of the Bhutanese calendar collectively by the people of the four villages. Besides the spiritual significance of this Lhakhang, it provides a festive occasion for the people of these villages to socialize during the Tshechu. Among others, few rare mask dances of Peling Tradition of Buddhism are performed during the Tshechu. Those mask dances are said to be highly revered and appreciated by renowned figures like HH Chabjay Dudjom Rimpochhe when he visited the region in 1970s.

The Lhakhang was taken care by a caretaker alone who is appointed amongst the villagers on rotational basis. However, due to its secluded location both the life of caretaker and the Lhakhang were threatened by burglars. Some historical treasures and nangtens have been vandalized several times. At one time the Lhakhang was endangered to extinction due to repeated break-in and forces of nature as nobody was encouraged to take up the role of the caretaker.



*Newly constructed Drasha at Dungkhar Goenpa*

The Lhakhang stood in dilapidated condition as no major renovations were carried out. This was the key driving force which motivated the formation of this welfare project.

Realizing the sacredness of the Lhakhang and the dire need to safeguard and upgrade it, His Excellency Lyonpo Sonam Tobgye,

then the Chief Justice of Bhutan, upon the appeal of the civil servants of Khar Gewog, graciously started the ground work to revive the age old Goenpa to its erstwhile glory. Under the kind patronage and financial support from His Excellency and the support from all the Kharpas and other donations, the Drasha to institute a shedra has been constructed and completed in 2014. A plot of 43 decimal was voluntarily donated by Mr. Ugyen Dorji who was then the Committee Member for the construction of Drasha. To continue the Peling tradition it followed for centuries, it was decided to establish a Peling Institution under His Holiness Gantey Trulku Rimpochhe, who is the head of Peling tradition of our time. Consequently, the drasha was inaugurated by His Holiness Gantey Trulku Rimpochhe and Lyonpo Sonam Tobgye on 12<sup>th</sup> and 13<sup>th</sup> October 2014. The inauguration ceremony was attended by the people of khar and nearby villages.



*His Holiness Gangtey Trulku and Hon'ble patron at Dungkhar Ugyen Choeling Goenpa during the inauguration of Drasha*

In the beginning, the shedra was instituted with 11 monks which gradually increased to 23 monks today. It is headed by a Khenpo and a Lopen provided by His Holiness Gantey Trulku Rimpochhe from Gantey Monastery in Wangdue. Khenpo Ngawang Dorji has been appointed as a first Khenpo during the inauguration of new the Drasha while Lopen Tashi Phuntsho was appointed as the first Lopen later

after the inauguration. However, the traditional custom of appointing a caretaker continues even today.

His Excellency the Patron has volunteered to provide financial support to the Shedra for the period of three years. Today, the monthly stipend/expenditure of the monks is borne by His Excellency. In order to sustain the monthly



expenditure of monks and to ensure smooth functioning of the Shedra after three years, the Hon'ble Patron has instructed the people of Khar to form a group who will contribute fund for the Shedra. It is also to work together for the sustainable wellbeing of the Dungkhar Goenpa and the Shedra. Under the patronage of His Excellency, the group has succeeded so far and it is hoped to go a long way in fulfilling the aspirations of His Excellency and all the people of Bongman, Khar, Labar and Yajur and benefit all sentient beings at large.

The annual report is published with an intention to promote transparency among the members, to keep track/record of the activities carried out in a year and also to advocate to other people of Khar who are not aware of the project.

### **Conception of Shedra/Monks Welfare Group**

The formation of the Shedra/Monks Welfare Group was initiated by the Drasha Construction project Committee on the command of Hon'ble Patron, Lyonpo Sonam Tobgye. A picnic was organized at Dechencholing in order to gather the people of Khar and to discuss on the group formation on 01<sup>st</sup> March 2015. More than 60 kharpas gathered for the picnic and resulted in the successful formation of the group. It was agreed that each member will contribute minimum of Nu. 4000.00 per year or Nu. 1000.00 quarterly.



*President Pema Tobgay explaining the purpose of Shedra Welfare Group during the picnic at Dechencholing in March 2015*

The group also unanimously agreed that the earlier committee members should continue to work on the Shedra/Monks Welfare Group. The earlier Committee members formed during the construction of Drasha were:

- |                    |                     |
|--------------------|---------------------|
| 1. Pema Tobgay     | President           |
| 2. Sherub Tharchen | Vice President      |
| 3. Sangay Chedar   | Finance Coordinator |
| 4. Chogyal Lhendup | Member Secretary    |
| 5. Ugyen Dorji     | Member              |

The committee members started registering the members and collecting the contributions on the same day.

In order to ensure sustainability and successive planning, the committee members decided on 18<sup>th</sup> August, 2015 to form a separate committee to solely look after the welfare group and handed over the task of spearheading the group to Mr. Sangay Chedar. The rest of the committee members continued to work on the earlier project as there was a fund balance of little less than Nu. 400,000.00. A copy of handing taking note is annexed to this report.

The first general meeting with all the members was held on 29<sup>th</sup> September 2015 at Olakha, Thimphu. The meeting was held mainly to brief the members about the Drasha Construction project, financial statement and to update the status of the Shedra/Monks Welfare Group and to discuss the future commitments of the Group. The meeting decided that the next round of meeting will be held with larger group and elect the committee members for the group.

Consecutively, the second general meeting was held at Olakha, Thimphu on 09<sup>th</sup> October 2015. Larger participation of the people outside Thimphu for the discussion in the meeting as well for the election of shedra/monks welfare committee members was ensured via online WeChat network. There were 14 members present during the meeting from Thimphu and many others on WeChat. The interim coordinator, Mr. Sangay Chedar presented the group

status and the draft terms of reference (ToR) for the committee members to be elected. A copy of presentation for first and second general meeting is annexed to this report. A copy of ToR is also annexed.

After a prudent deliberation among people present in person and online, following Shedra/Monks Welfare Committee Members were elected based on simple majority votes. The committee members will serve for a tenure of 3 years.

1. Sherub Tharchen	President
2. Karma Yedon	Vice President
3. Karma Tshewang	Finance Coordinator
4. Sangay Chedar	Member Secretary
5. Yonten Norbu	Member
6. Sherab Tharchen (Labar)	Member
7. Tshering Wangdi	Member

In addition, the following regional coordinators were also elected to ensure better coordination among the people of Khar in different regions:

1. Mr. Ugyen Tshewang	Bumthang, Trongsa and Zhemgang
2. Mr. Tashi Dorji	Trashiyangtse and Lhuntse
3. Mr. Norbu	Trashigang and Mongar
4. Mr. Jigme Tsundru	Gelephu, Tsirang and Dagana
5. Mr. Norchen Wangdi	Phuntsholing, Samtse and Chukha
6. Mr. Sonam Gyeltshen	Wangdue, Punakha and Gasa
7. Mr. Sonam Jamtsho & Mr. Yonten Dorji	Pemagatshel and Samdrupjongkhar
8. Mr. Cheten Norbu	Paro and Haa

Soon after the election, the first committee meeting was held at Babesa on 10<sup>th</sup> October 2015. The meeting formally endorsed the draft ToR and also signed the undertaking form for being a committee member. The members also formally took over the respective responsibilities from the interim coordinator. A copy of

handing taking note between Mr. Sangay Chedar and Mr. Karma Tshewang is also attached as an annex to this report. Subsequently, second committee meeting was held on 05<sup>th</sup> November 2015.

## **Activities of the Year**

The Monks Welfare Committee members along with the support of other group members and interested individuals coordinate all the activities related to the wellbeing of the Shedra and the Goenpa. Further, any decision made during the committee meetings are being briefed to all the members via WeChat group network. Following activities were carried out in the year 2015:

### **1. Design of Logo**

The work of design of logo was discussed in the WeChat network among the concerned individuals. Mr. Dorji Rinchen, Gelephu and Mr. Chogyal Lhendup, Thimphu in particular has initiated the work. The logo will be discussed among the committee members and also with all the members via WeChat before finalization. Further, the finalized logo will be presented to Hon'ble Patron for the endorsement.

### **2. Drafting of Rules and Regulations**

The work on drafting the rules and regulations was voluntarily taken up by Mr. Chogyal Lhendup in consultation with Mr. Pema Tobgay. The draft documents were shared with the Khenpo and the Lopen at Shedra for wider consultation with the monks. It was also presented to the members during the second general meeting. The draft rules and regulation was further presented to Hon'ble patron for his endorsement.



### 3. Appointment of New Khenpo



*Khenpo Ngawang Dorji: First Khenpo of Dungkhar Ugyen Choeling Shedra (October 2014-October 2015) Shedra.*

In October 2015, the first Khenpo Ngawang Dorji has to return to Gangtey Shedra for 3 years meditation as required by the Gangtey Shedra. He has served as a Khenpo at Shedra for one year since October 2014.

Khenpo Sonam Dorji has been appointed as the next Dungkhar Shedra Khenpo by HH Gangtey Trulku Rimpochhe. Khenpo Sonam Dorji has completed his 3 years meditation after completing his degree from Gangtey Goenpa.

Currently, Khenpo Sonam Dorji and Lopen Tashi Phuntsho are taking in charge of the Dungkhar

Lopen Tashi Phuntsho has joined with Khenpo Ngawang Dorji and is still serving as Lopen at Dungkhar Ugyen Choeling Goenpa. Further, the



*Lopen Tashi Phuntsho: First Lopen of Dungkhar Ugyen Choeling Shedra*

Lopen has served the monks alone after Khenpo Ngawang Dorji returned for the retreat. So, he has been crucial in continuing the education for monks until the second Khenpo has joined Shedra.



*Khenpo Sonam Dorji: Second Khenpo of Dungkhar Ugyen Choeling Shedra (November 2015 - Present)*

#### **4. Formal Transaction of Land for the Shedra**

The community Lhaxhang at Dungkhar Ugyen Choeling Goenpa has a registered land of 50 decimal. There was no land for the construction of Drasha to start new Shedra. Most of the land surrounding Lhaxhang is a private registered land. In order to start the construction of Drasha, Mr. Ugyen Dorji then Committee Member has voluntarily donated 43 decimal of his ancestral land for the noble cause.

On 29<sup>th</sup> November 2015, a formal agreement has been drawn between Mr. Ugyen Dorji, Mr. Chedup (Khar Gup) and the Committee Members in the presence of Hon'ble Patron Lyonpo Sonam Tobgye, formally handing over his land to the Shedra. A copy of agreement has been handed over to Mr. Chedup, Khar Gup to process the transfer of thram from Ugyen Dorji's name to Dungkhar Ugyen Choeling Goenpa Shedra. A copy of agreement is annexed to this report.

#### **5. Improvement of Water Supply**

Being located on the top of the mountain, water is scarce at the Goenpa. With the generous help from the gewog administration, water tanks, pipes and taps have been constructed. Currently, the water is being pumped from the water source below the Lhaxhang. The water pumps were donated by the members. In order to ensure regular water supply, further works will be carried out and external funding sources will be explored.

#### **6. Collection of Welfare Fund**

As mentioned earlier, the Group's main objective is to create fund as much as possible to sustain the shedra through various modes of collection. Any member or well-wisher of the project is encouraged to explore various ways to gather fund for the project. Till date, the fund has been collected in following the modes:

## **6.1. Membership**

Till date there are 76 registered members from Khar who has committed to contribute minimum of Nu. 4000.00 yearly, 2 lumpsum contributor and 6 members from other villages who have voluntarily registered with the group. List of members and registration form is annexed to the report.

Besides collection of fund through registration of membership, it is aimed to promote unity and bond among the people of Khar through such initiatives which is also the desire of our Hon'ble Patron.

## **6.2. Khyentse Foundation**

Mr. Sangay Chedar, Member Secretary, took up the initiative to explore funding from external source and he submitted a proposal to the Khyentse Foundation based in San Francisco. Khyentse Foundation is a nonprofit organization which supports institutions and individuals engaged in all traditions of Buddhist practice and study.

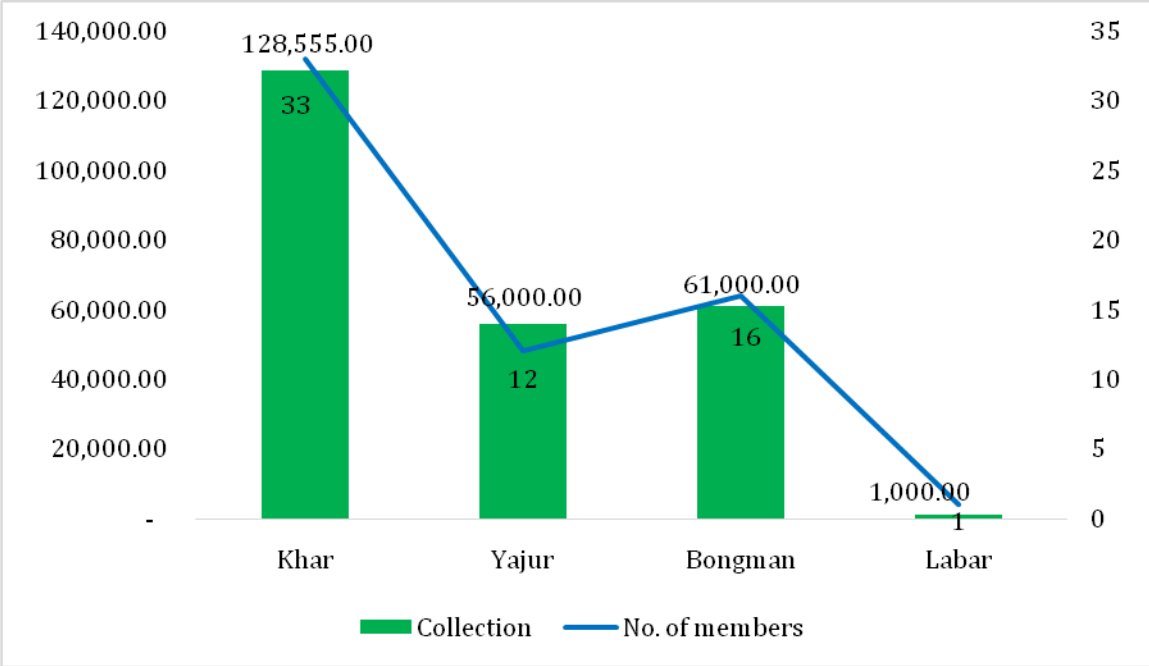
The proposal was submitted on 03<sup>rd</sup> September 2015 on behalf of Khenpo of Dungkhar Ugyen Choeling Shedra. The grant has been approved by the Foundation in November 2015 for the period of one year despite the request for the period of five years. The project received a sum of USD 5670.00 (equivalent to Nu. 374,721.00) for a period of one year. A copy of proposal along with the signed grant agreement is annexed to the report.

## **7. Financial Closing**

Most of the registered members have contributed for the noble cause. Some of the members have even volunteered to contribute Nu. 1000.00 per month. Of 79 members, 62 members have partially or fully contributed during the year 2015. The total collection for the year is Nu. 304,921.00 including Nu. 12,000.00 from the lump sum contributors and Nu. 46,366.97 from other

contributors. The expenditure for the year was Nu. 31,414.00. The details of the funds collected and the expenditure incurred are attached to this report as an annex.

The graph below illustrates the contributions and the number of contributors from different villages.



## **Conclusion**

The Dungkhar Ugyen Choeling Goenpa is a community Lhakhang revered by all the people of Khar gewog. Besides, the Lhakhang is also a source of protection and blessing for the people of the Khar, Labar, Bongman and Yajur villages. After the successful institution of Shedra, it is believed that the community has benefited a lot though it has been just a year.

With the generous support from the Hon'ble Patron, Lyonpo Sonam Tobgye and the members of the group, the shedra has been running very successful and the committee members would remain indebted to Hon'ble Patron and all the members. Committee also looks forward for the continued support and cooperation from all the members in the coming days.

Under the kind guidance and advices of Hon'ble Patron, committee members are very confident that the shedra will continue to prosper and fulfill Hon'ble Lyonpo's vision and benefit the community and world at large. We would also like to thank Gangtey Goenpa and in particular, HH Gangtey Trulku for providing shedra with the Khenpo and the Lopen to flourish peling tradition at Dungkhar Goenpa. Further, we would like to pray for long life of Hon'ble Patron, Lyonpo Sonam Tobgye and continue to pursue his philanthropic activities in flourishing the Dharma teaching in this world.





## **Annexes**

1. Registration and undertaking form
2. Terms of Reference for Committee Members
3. Handing taking note for Committee Members
4. Proposal and the grant agreement for Khyentse Foundation
5. Land agreement with Mr. Ugyen Dorji
6. Drasha construction agreement and handing taking note with Gewog Administration
7. List of members as of December 2015
8. Presentation copies of first and second General Meeting

**Annex 1:**  
**Registration and undertaking form**

**DUNGKHAR UGYEN CHOELING SHEDRA**  
**KHAR: PEMAGATSHEL**  
*Membership Registration Form*

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**Name:**

**Gender:**  Male  Female

**CID Number:**

**Occupation:**

**Contact Number:**

**Email Id:**

**Present Address:**

**Permanent Address:**

**Date of Registration:**

**Declaration**

I, undersign hereby agree that I will contribute Nu. 1,000/- on quarterly basis for the welfare of the monks at Dungkhar Ugyen Choeling Goenpa, Khar, Pemagatshel. The payment will be made at the beginning of the every quarter for 3 years from now. The information given above is correct and has understood the terms and condition of the Group and abides by the same.

Affix legal  
stamp here

Signature of the Member

Date:

Place:

**Note:**

1. Please attach a copy of Citizenship Identity Card.
2. Contribution for the first quarter should be remitted along with this form.

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Mail us at – [kharpbendey@gmail.com](mailto:kharpbendey@gmail.com) ,

Bank account name: Dungkar UgyenChoeling Goenpa  
Bank account number: 10200220740940013

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**DUNGKHAR UGYEN CHOELING SHEDRA WELFARE  
COMMITTEE  
UNDERTAKING FORM**

Name :

Designation :

Date of Appointment :

Date of Resignation :

Having elected as a..... by the members, I promise to work with sincerity, honesty and transparency for the benefit of the Dungkhar Ugyen Choeling Shedra.

Signature

**Annex 2:**  
**Terms of Reference for Committee Members**



## TERMS OF REFERENCE

### DUNGKHAR UGYEN CHOELING SHEDRA COMMITTEE

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#### Background

Having realized the need to keep the spirit of Khar, Labar, Bongman and Yajur (collectively referred as Kharpa) community alive, the people of these communities have collectively decided to form a welfare scheme which will be apolitical and non-profit oriented group in February 2010. However, the group has been dissolved due to various concerns on the sustainability. Yet, another initiative to construct a *Drasha* at Dungkhar has been initiated towards the end of 2013.

The *Drasha* construction has been successfully completed and was inaugurated by H.E Gangtey Trulku and Lyonpo Sonam Tobgay, Chief Justice of Bhutan (and also the Patron for the Construction Project) on 12<sup>th</sup> and 13<sup>th</sup> October, 2014. The event took place with a grand ceremony participated by large number of people from Khar, Labar, Bongman, Yajur and other nearby villages.

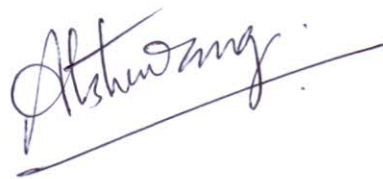
With the completion of *Drasha*, 11 monks from Khar, Labar, Bongman and Yajur villages enrolled to start their monastic learning at Dungkhar. A Khenpo has been appointed by H.E Gangtey Trulku to teach the monks. Other young people from villages within Khar and other areas have also expressed their interest to join the monkhood at Dungkhar. It is anticipated that, in future, the number of monks in Dungkhar will be increasing.

In this context, under the Parton of Former Chief Justice, it is proposed to form a group of Kharpa who are willing to contribute to sustain monks at Dungkhar Shedra and any other initiatives. In order to coordinate and initiate the collections among the members, the formulation of committee is found necessary.

#### Overall Mandate and Scope

The overall mandate of the committee is to coordinate and initiate collections among the members and explore other sources of funding. The committee will also strive towards enhancing social cohesion and community vitality among the people of Khar, Labar, Bongman and Yajur.

The membership to this group has been formed based on the interest of the individual who are willing to contribute towards the development and sustaining our shedra, hence no committee members may force any individuals to join the group for the contribution.



Contact: [Kharphendey@gmail.com](mailto:Kharphendey@gmail.com)



### Composition of Management Committee

The Committee members will be elected among the members based on the simple majority. The number and composition of committee is as follows:

- a. President/Chairperson
- b. Vice President/Chairperson
- c. Financial Coordinator/Treasurer
- d. Member Secretary/Registrar
- e. Three Members

The committee members will further be supported by the Regional Coordinators.

### Mandate and Scope of Committee

The committee members should ensure timely collection and disbursement of the funds to the Shedra and act as a link between the Group Members and the beneficiary. The Committee will be coordinating with all the members, local functionaries, Goenpa Management Board and the Shedra. The Committee will also keep abreast of the implementation of any developmental activities at Goenpa and Shedra.

No committee members or the members shall use the name of the Goenpa or Shedra for the personal benefit or for the political gains.

### Roles and Responsibilities of Committee Members

#### 1. President/Chairman

The elected President/Chairman has the following roles and responsibilities:

- a. To summon and preside over the Committee and any other meetings;
- b. To update and inform the members regarding the funds accumulated and used in the joint accounts on a yearly basis;
- c. To be a joint signatory to the Group's bank account;
- d. To summon committee member as and when required;
- e. To authorize Vice President/Chairman to officiate in his absence;
- f. To appraise Hon'ble Patron and HE Gangtey Trulku as and when required, and;
- g. To perform other duties that may be assigned by the Hon'ble Patron.



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**2. Vice President/Chairperson**

- a. To summon and preside over the Committee and any other meetings in absence of President/Chairman;
- b. Coordinate with the local functionaries and the Regional Coordinators;
- c. To be a joint signatory to the bank account of the group in absence of President/Chairperson;
- d. To coordinate with other committee members on developing proposals and explore other sources of funding on discussion during the committee meetings, and;
- e. To perform other duties that may be assigned by the president.

**3. Finance Coordinator/Treasurer**

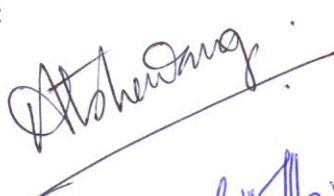
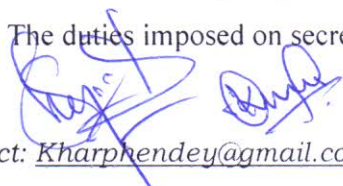
A treasurer must perform the following duties:

- a. Maintain a transparent joint account with the registered bank within Bhutan;
- b. Jointly sign withdrawal cheque of approved budget;
- c. Act as an in charge of the joint properties, if any;
- d. Maintain the records of any financial transactions occurred during the certain period of time;
- e. Report to the committee members and the Regional Coordinators regarding the financial status of the joint account on a periodic interval;
- f. Monitor on a quarterly basis whether the members have deposited the membership fees to the registered bank account and to report the same to the committee members and the Regional Coordinators;
- g. Inform the committee members and Regional Coordinators if any of the members have not deposited the contribution;
- h. Authorize one of the committee members during his/her absence to carry out necessary activities, and;
- i. Shall be accountable for any irregularities of fund collected from the members.

**4. Member Secretary/Registrar**

The duties imposed on secretary are:

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- a. Notify the committee and other members about the meeting as instructed by President/Chairman and Vice President/Chairman;
- b. Compile and distribute minutes of the meeting to the committee members and the Regional Coordinators;
- c. Maintain a Registrar of members and share the same with other committee members, and;
- d. To perform other duties that may be assigned by the president.

**5. Member Representatives**

- a. To attend the meeting as and when called upon by the President or the Vice President;
- b. To help in preparing the project proposals to explore other sources of funding;
- c. To help in disseminating the information to the Regional Coordinators and the members of the decisions of the committee members, and;
- d. To perform other duties that may be assigned by the president.

**6. Regional Coordinators**

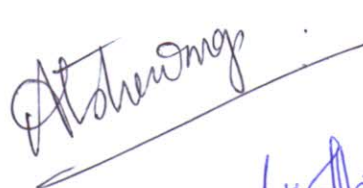
- a. To coordinate with the committee members in collecting the contributions from the respective regions;
- b. To inform all the members of the decisions of the committee meetings;
- c. To inform and coordinate registration of new members with the Member Secretary/Registrar;
- d. To explore other sources of fundings;
- e. To act as a bridge between committee members and the members.

**Working Procedure**

The Committee and the Group will adopt the following working procedures:

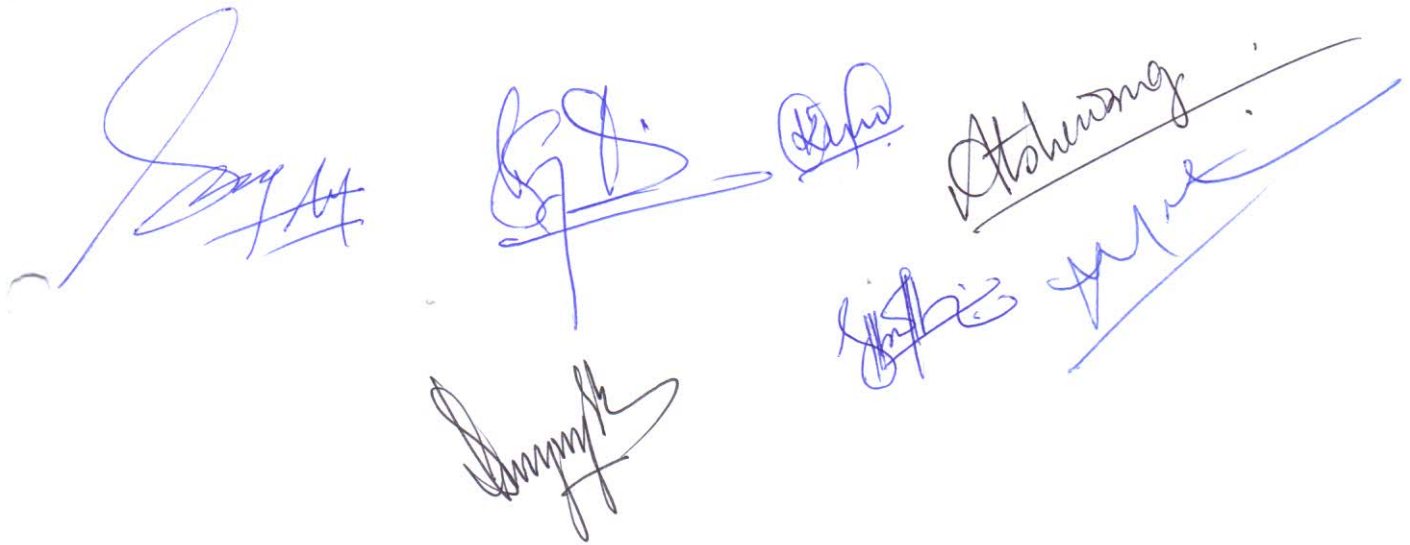
1. The President will preside over the joint meeting of the committee;
2. The President or Vice President will coordinate and lead the courtesy call to the Patron and HE Gangtey Trulku as and when required;
3. The implementation of any new projects through the collected fund will be discussed within the Committee and then discuss with all other members for endorsement through Regional Coordinators;

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4. Any financial related activities should be handled by the Finance Coordinator/ Treasurer with prior approval from the committee members;
5. All the members will be kept informed of any development activities within the Group;
6. Any information or the decisions will be communicated with the members through the respective Regional Coordinators;
7. Shopping or procurement of any goods and services shall be discussed within the Committee and then done by more than one Committee members unless discussed and approved by the committee;
8. Any payment or investment or the collected funds should be deliberated and approved by the committee before implementation/payment;
9. All the decision or the plan to be implemented or executed at the Goenpa/Shedra will be coordinated with the Goenpa Management Board.
10. Any decision in the committee will be based on the simple majority;

The term of the committee members and regional coordinators will be for the period of three years and can be re-elected by the members. However, the members can be changed before the term if he/she is not performing the duties or is not able to handle the responsibilities. No financial benefits will be given for being committee members or the regional coordinators.

The image shows several handwritten signatures in blue ink. There are approximately seven distinct signatures scattered across the lower half of the page. Some are written in a cursive style, while others are more stylized or blocky. The signatures are not clearly legible as they are not printed or typed.




**Annex 3:**

**Handing taking note for Committee Members**

3- 20/02/2015 (B) 15,000/- (15,000/-) 15,000/-  
 4- 20/02/2015 (B) 15,000/- (15,000/-) 15,000/-  
 5- 20/02/2015 (B) 15,000/- (15,000/-) 15,000/-  
 6- 20/02/2015 (B) 15,000/- (15,000/-) 15,000/-  
 7- 20/02/2015 (B) 15,000/- (15,000/-) 15,000/-  
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 17- 20/02/2015 (B) 15,000/- (15,000/-) 15,000/-  
 18- 20/02/2015 (B) 15,000/- (15,000/-) 15,000/-  
 19- 20/02/2015 (B) 15,000/- (15,000/-) 15,000/-  
 20- 20/02/2015 (B) 15,000/- (15,000/-) 15,000/-

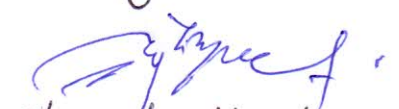
- 1- 20/02/2015
- 2- 20/02/2015
- 3- 20/02/2015
- 4- 20/02/2015
- 5- 20/02/2015
- 6- 20/02/2015
- 7- 20/02/2015
- 8- 20/02/2015
- 9- 20/02/2015
- 10- 20/02/2015
- 11- 20/02/2015
- 12- 20/02/2015
- 13- 20/02/2015
- 14- 20/02/2015
- 15- 20/02/2015
- 16- 20/02/2015
- 17- 20/02/2015
- 18- 20/02/2015
- 19- 20/02/2015
- 20- 20/02/2015


  
 18/8/15

Note:

- The accounts from today onwards is also being handed over to Mr. Chogyal Chendup. All the records and any works related to finance will be dealt by him.

  
 Chogyal Chendup

  
 Sangay Chedar


10/10/2015


## Handing taking note

↳ The role Financial coordinator / Treasurer for the Dungkhar Ugyen Choeling Shedra Welfare Group has been handed over to Karma Tshewang (CID # 10904000129) by Sangay Chedar (CID # 10904003482). A total of 67 members has confirmed their membership of which only 38 members has contributed as of today.

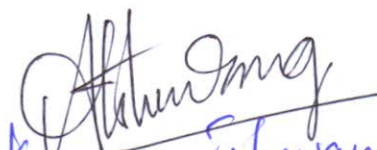
A sum of Nu. 173,621.97 (R.No. 043-091 and R.No. 101) has been handed over.


Any financial related activities will be handled by Karma Tshewang. (Also handed over the seal).


  
Sangay Chedar

  
Karma Tshewang



  
Karma Tshewang

  
Karma Yedon

  
Sherub Tharchen

**Annex 4:**  
**Proposal and the grant agreement for**  
**Khyentse Foundation**





KHYENTSE  
FOUNDATION

BECAUSE BUDDHA'S WISDOM AND COMPASSION BENEFIT ALL

**GRANT AGREEMENT BETWEEN  
KHYENTSE FOUNDATION AND DUNGKHAR UGYEN CHOELING  
SHEDRA, Bhutan**

This Grant Agreement is entered into this **November 8, 2015**, between **Khyentse Foundation**, a nonprofit corporation organized under the laws of the State of Washington (the Foundation), and **Dungkhar Ugyen Choeling Shedra** a nonprofit Buddhist organization (the Grantee).

Khyentse Foundation has approved an award of **US\$5670 (US Five thousand and six hundred and seventy dollars)** to the Grantee for the purpose of **supporting the operation of the shedra** as stated in the application dated September 3, 2015.

**Covenants:** The Foundation and the Grantee agree as follows:

1. The Grantee represents and warrants that:
  - a. It is and shall remain an organization committed to fulfilling the charitable purposes set forth in its letter of Application for a Grant;
  - b. All funds distributed to it by the Foundation shall be used solely for the charitable purposes stated in the Application for a Grant and, specifically, for the following activities:
    - **to support the food, furniture and stationery expenses of 23 monks for one year;**
  - c. The Foundation will not fund capital expenses for any building projects, such as monasteries, schools, institutions, libraries, hostels, hospitals, centers, etc.
  - d. The Grantee has adopted and will maintain procedures for accounting for all Grant funds that are adequate to document the receipt and uses of the funds;
  - e. The Grantee will report to the Foundation at the end of the funding period **November 2016** in writing, on the progress of the Grant projects or activities and the use of Foundation funds;
  - f. The Grantee will notify Khyentse Foundation if there are any changes in circumstances or conditions that might interfere with the agreed-upon usage of the funds;
  - g. The Grantee will permit representatives of the Foundation upon request to review and audit all financial and other records of the projects and activities, to conduct site visits, and otherwise to verify the progress of the projects and activities and the use of Foundation funds.
2. The Foundation has the right to terminate the Grant and/or discontinue the disbursement of Grant funds at any time if, in the opinion of the Board of Directors, the Grantee is not complying with the terms of this Grant Agreement; or if the continuance of the Grant is not in accordance with the interests and purposes of the Foundation. Nothing in this Grant Agreement shall be construed as an obligation on the Foundation to fund all or any of the Grant.

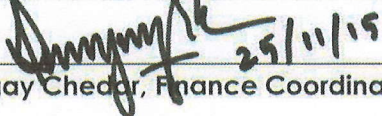
*[Handwritten signature]* PH



3. In accepting the grant funds from the Foundation, the Grantee:
- a. Agrees to the terms and conditions set forth in this letter;
  - b. Acknowledges that although the Foundation is providing support for the project, sole responsibility for the supervision, direction, and control of the conduct of the projects lies with **Dungkhar Ugyen Choeling Shedra**;
  - c. Accepts that, as the Grant recipient, **Dungkhar Ugyen Choeling Shedra** is responsible for all local tax and legal obligations. For instance, U.S. citizens are responsible to report this award as income. Indian citizens and organizations are responsible for proper documentation such as FCRA registration for receipt of foreign funds. Nonprofit organizations must abide by nonprofit rules and regulations in their respective countries. The Grantee must comply with all local legal requirements.
  - d. Understands that Khyentse Foundation awards all Grants in U.S. dollars. Foreign exchange rates are subject to change. It is the responsibility of Grant recipients to take potential currency exchange rate fluctuations into consideration.
  - e. Confirms that **Dungkhar Ugyen Choeling Shedra** does not directly or indirectly engage in, promote, or support other organizations or individuals who engage in, promote, or support terrorist activity, which is defined by U.S. Treasury Department regulations as "a violent act or an act dangerous to human life, property or infrastructure that appears to be intended to intimidate or coerce a civilian population to influence the policy of a government by mass intimidation or coercion, or to affect the conduct of a government by mass destruction, assassination, kidnapping or hostage-taking."

Signed by the parties as of the date and year first stated above.

**DUNGKHAR UGYEN CHOELING SHEDRA**

By:  25/11/15  
**Sangay Chedar, Finance Coordinator, Authorized Representative**

**Postal address:** Gross National Happiness Commission, Tashichodzong, Thimphu 11001, Bhutan

**Email Address:** kharphey@gmail.com

**KHYENTSE FOUNDATION**

By:   
**Patricia Hanna, Authorized Representative**

Date: Nov. 25, 2015



KHYENTSE  
FOUNDATION

BECAUSE BUDDHA'S WISDOM AND COMPASSION BENEFIT OF ALL

## **Khyentse Foundation Special Grants Application Form**

### **PERSONAL INFORMATION**

DATE: **03<sup>rd</sup> September, 2015**

NAME: **Khenpo of the Shedra**

ADDRESS: **Dungkhar Ugyen Choeling Shedra**

PHONE: **00975-17817556**

FAX: **NA**

EMAIL: **NA**

WEBSITE: **NA**

CURRENT OCCUPATION: **Khenpo of Dungkhar Ugyen Choeling Shedra**

COUNTRY OF ORIGIN: **Bhutan**

**Is this application being made on behalf of an organization? If so,**

NAME OF ORGANIZATION: **Dungkhar Ugyen Choeling Shedra**

ADDRESS: **Dungkhar Ugyen Choeling Goenpa, Khar, Pemagatshel, Bhutan**

PHONE: **+975 - 17817556**

FAX: **NA**

EMAIL: **NA**

WEBSITE: **NA**

DATE ORGANIZATION WAS STARTED: **October 2014**

Mailing Address: P.O. Box 156648, San Francisco, CA 94115, USA. PHONE/FAX: 415 788 8048

Registered Address: 3121 E Madison St., Suite 204, Seattle, WA 98112

info@khyentsefoundation.org • www.khyentsefoundation.org

**Are you or your organization:**

- A registered charity?
- Voluntary organization?
- Other - **Community Based Religious Organization**

CONTACT PERSON: **Khenpo**

CONTACT PERSON'S ROLE WITHIN ORGANIZATION:

*Khenpo of the Dungkhar Ugyen Choeling Shedra is the main person responsible for the development of Shedra and welfare of monks in the Shedra. He is also responsible for mobilizing resources and coordinate day to day management of the Shedra. He is the chairperson of the Goenpa Management Board.*

AMOUNT REQUESTED (In US \$): **5670 annually for five years**

OTHER EXISTING FINANCIAL SUPPORT (In US \$): **NA**

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**GRANT PURPOSE**

Please tell us about your project. In what way will a grant from Khyentse Foundation support your goals? How will this money be used? Please describe in one paragraph.

*This project is to support the community based religious organization that is helping the children of economically disadvantage people, widows, single parent, orphans and school drop outs due to financial problems. The community is attempting to make some seed fund for the sustainable management of shedra. The community aims to create this seed fund by the end of three years. Efforts are already underway. The grant from Khyentse Foundation will be used to support the shedra for three years until the proposed seed fund is created and put to investment for better return. The grant fund will be used to support the existing 23 poor monks with meals, furniture and basic stationeries.*

In an essay of less than 500 words, please clearly explain the scope of your project. You may use everyday language, but please include the following information (attach separately):

- the specific need you hope to address
- how a grant from Khyentse Foundation will address this need



- how you and your organization will achieve this goal
- the benefits of your work
- the amount of people who are involved in the project
- how, specifically, a grant from Khyentse Foundation will make a difference for your project

If your organization has a mission statement, a governing document or constitution, please include it with your application (attach separately).

**If your application is related to a translation, please provide the following additional information:**

- Qualifications of the proposed translator:
- Regarding the text you wish to translate, what previous translations into English (if any), have already been completed or are currently being worked on?
- Why is there a need for another translation of this text?

**Please be advised that our organization accepts applications for consideration only two times per year. Our application deadlines are February 15<sup>th</sup> and August 15<sup>th</sup>.**

**Thank you for your application**

## **Dungkhar Ugyen Choeling Goenpa Management Board and Fund Requirements**

The following people are the management board members of Dungkhar Ugyen Choeling Goenpa. The members are represented from various groups such as Shedra, village religious group, village representative and from the civil servants.

1. Khenpo – Chairperson
2. Mr. Sherub Tharchen – Member Secretary
3. Mr. Sangay Chedar – Finance Coordinator/Treasurer
4. Mr. Lungten Jamtsho – Member (Village Representative)
5. Mr. Rinchen Dorji – Member (Village Representative)

### **Fund Management:**

The fund so secured shall be managed by the Dungkhar Ugyen Choeling Goenpa Management Board. Clear and detail accounts shall be maintained by the Finance Coordinator /Treasurer. Committee members and the general public shall have easy access to accounts. It shall also be audited by the general public and certified by the board members for submission and publications. Clear inventory of equipments shall also be maintained. Half yearly financial statement and the inventory will be published and presented to the board and to the communities if required.

### **Monitoring and reporting**

On a regular basis, the Chairperson and the treasurer shall monitor the fund management and reported to the general public, board members and any others deemed necessary.

### **Milestones:**

The Dungkhar Ugyen Choeling Shedra shall be sustainable and self reliant by the end of 2020. The community and the Goenpa management board shall strive hard to achieve the milestone.

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### Detail cost breakdown

Sl.No.	Particulars	Total expenditure	Community Contribution	Financial support from Khyentse Foundation	Remarks
1	Basic meals (monthly)	63,000.00	37,800.00	25,200.00	Out of three simple meals provided daily to 21 monks, it is proposed that one meal and tea shall be provided through Khyentse foundation fund. The rate of each meal is calculated at the rate of Nu. 30 and tea at Nu.10.
2	Stationary (Pen, pencil, eraser, photocopy paper, ruler etc.)	8,500.00	3,500.00	5,000.00	Annual procurement.
3	Computer and peripheral	45,000.00	-	45,000.00	One time procurement
4	Printer	30,000.00	-	30,000.00	One time procurement
5	Photocopy machine	80,000.00	-	80,000.00	One time procurement
6	Utility – electricity (annual)	15,000.00	15,000.00	-	Shall be supported through community contribution
7	Teacher's salary (annual)	110,000.00	110,000.00	-	Shall be supported through community contribution
	<b>Total amount</b>	<b>351,500.00</b>	<b>166,300.00</b>	<b>185,200.00</b>	

### Financial Support required from Khyentse Foundation

Sl. No.	Year	Monthly (Nu.)	Yearly (Nu.)	Monthly (US\$)	Yearly (US\$)	Remarks
1	2016	185,200.00	462,400.00	2849.23	7113.85	The monthly fund requirement is only USD 387.69. However, there will be larger fund requirement for the first year on account of expenses related to

						procurement of computer, printer and photocopier machine to the tune of USD 2461.57 only.
2	2017	25,200.00	302,400.00	436.15	4652.31	
3	2018	25,200.00	302,400.00	436.15	4652.31	
4	2019	25,200.00	302,400.00	436.15	4652.31	
5	2020	25,200.00	302,400.00	436.15	4652.31	
					<b>25,723.09</b>	

**Note:**

1 USD = Nu. 65.00

## **GRANT PURPOSE**

**(Supporting essay for grant application for Dungkhar Ugyen Choeling Shedra,**

**Khar Gewog, Pemagatshel Dzongkhag)**

Dungkhar Ugyen Choeling Goenpa is believed to be established over 400 years ago. Its antiquity is shrouded in mystery and situation is aggravated as the written documents related to Goenpa were taken by the public and private persons. It has many theories of origin as under:

- (a) First theory says the lhakhang was established by the youngest son of Lhatshi Tsangma who came to Bhutan in 836 AD. Hence, it has its name KHAR.
- (b) Second theory says Khedrup Kinga Wangpo's (son of Terton Pema Lingpa) grandson Norbu was appointed as Lama of Dungkhar Goenpa; and
- (c) Third theory is that Norbu was accompanied by his sister Ani Choney Wangmo who later had relationship with Mipham Tempai Nima, when he visited the Goenpa. Tenzin Drukdra was the son of Ani Choney Wangmo and Mipham Tempai Nima, who later became the second Desi of Bhutan (1656-1667 AD). Consequently, some believe that it was founded by The Great Mipham Tempai Nima.

The Goenpa is located on a ridge measuring about 6800 feet above sea level in secluded place called Dungkhar, which is a day's walk from the village and about an hour's walk from recently constructed farm road.

Being located away from the settlement in a dense forest, lhakhang became dilapidated condition on the verge of collapse. However, much to the relieve of the community members, under the wise patron of former Chief Justice of Bhutan, His Excellency Lyonpo Sonam Tobgay and the community contributions, the Goenpa has been revived to its erstwhile glory with the construction of new drasha and institution of new shedra.

Shedra is a community based monastic school being managed by the Khenpo and Dungkhar Ugyen Choeling Goenpa Management Board. The shedra was established in 2014 with support from the community and currently there are 21

monks aged between 8 – 20 years old and two teachers (Khenpo and a Lopen). It is a monastic school and training institute for the children of poor, economically disadvantaged, widows, single parents and disabled parents. The young monks are taught Buddhist philosophy, knowledge and training in astrology, rituals and other practices that are required in the community.

Prior to the establishment of Shedra, there was acute shortage of lay to perform the basic rituals in the communities. There were no reliable monks or religious personnel to perform the ritual needs of the communities. In times of birth, death, house constructions, etc. the communities had very difficult times finding monks to perform rituals for them.

However, with the establishment of Shedra, the communities now have easy access to the services of monks for all their ritual needs. The communities can now rely on their services in times of need. Further, children of poor, economically disadvantaged, widow and single parents are now enrolled in the shedra preparing them to serve the communities, live better life and spread Buddha Dharma in the communities. Moreover, school dropout students due to financial problems also avail opportunity to continue their education.

Given the important role the monks play in the communities, it was felt very necessary that the monks be provided with a broader education and essential life skills for the modern world. It is therefore, planned that in the future, English, computer education and other secular subjects shall be introduced in the shedra.

For the long term sustainability of the shedra, it is planned that there is a reliable and secured source of fund for the overall development and management of the shedra. The communities and shedra management board felt very necessary to create a fund for the shedra which could then be put to investment which will earn good returns. The return from the invested fund would be used to manage the shedra in a sustainable manner. The return from the investment will also be used to develop the required and necessary facilities for shedra. The communities have already taken the initiative to create the fund through voluntary community contribution. It is aimed to mobilize fund worth at least Nu. 2.00 million (approximately USD 33,000) in a period of five years starting January 2015. The fund so mobilized will then be

invested to yield good returns. Keeping the principal intact, the returns from the investment will be used to manage the shedra in a sustainable manner.

While the communities have started to mobilize the targeted amount by 2020, it is vital that there is an alternative source of fund during the transition period to meet the basic needs of the shedra such as the provision of meals, stationary and other required facilities.

The proposed fund from the Khyentse foundation would play a very important role in realizing the objectives of the shedra and the communities. This grant would greatly help in creating the fund for the shedra, provide basic meal and stationary during the transition period and support the monks' education and provide them with essential skills for both Dharma studies and modern life. This project will also address concerns about the widening gap between modern and monastic education in Bhutan.

In the absence of no other source of fund, the grant from the Khyentse foundation would greatly benefit the shedra and sow the seed of sustaining the shedra for the times to come.

Submitted by:

Khenpo

Dungkhar Ugyen Choeling Shedra

Khar Gewog, Pemagatshel Dzongkhag

**Annex 5:**  
**Land Agreement with Mr. Ugyen Dorji**



ས་ཚུལ་ལེན་གྱི་འགན་ཀྱི།

༣ ད་ལམ་ དེ་ནི་ ཅུང་བསམ་པ་རྒྱ་དགའ་ཚལ་རྫོང་ལག་ མཁར་ཆེད་འོག་ ཡུལ་སྤོང་སྐྱོན། ལ་བུར། བྱ་དུང་  
དང་ ཡས་འགྱུར་ གཡུས་ཚན་བཞི་གི་མི་སེར་ཚུ་གིས་ བྱུག་དང་མཚོད་པའི་གཙུག་རྒྱུན་དུ་འགྱུར་པའི་ ཅུང་  
མཁར་ལྷོན་ཚོས་གླིང་དགོན་པ་དེ་ལར་ སྤྱིར་སངས་རྒྱལ་བསྟན་པ་འཛིན་སྐྱོང་སྤེལ་གསུམ་དང། ལྷག་པར་དུ་  
གོང་མ་བསོད་ནམས་ཅན་དང་ མཁས་གྲུབ་གཉིས་ལྡན་གྱི་སྤྱིས་བུ་དམ་པ་རྣམས་ཀྱིས་ དད་པའི་ས་བོན་དུ་  
བཞག་པའི་ གནས་དང་ནང་རྟེན་ དགོན་པ་དེ་ཉིད་ ཅུས་ད་ལྟ་མ་འོངས་ལུ་ ཡུན་རིང་གནས་ཐབས་ལུ་  
དམིགས་ཏེ་ བཤད་གྲུ་ཅིག་བཙུགས་ནིའི་འཆར་གཞི་བརྩམས་ཡོད་མི་ལུ་ སློ་གསུམ་དད་པ་ཆེན་པོའི་སློལ་ས་  
ངོམིང་ལྷོན་དོ་རྗེ་..... ངོ་སྤྱོད་ལག་ཁྱེར་ཨང་.....༡༠༧༠༩༠༠༠༠༠༩ .....ཅན་མ་འཆང་མཁན་ཁོ་རང་གིས་ཁས་  
བླངས་གྱི་ཐོག་ལས་ ཁོ་རའི་མིང་ཐོ་ལུ་ཡོད་པའི་ས་ཆའི་ཁྲམ་ཨང་.....༩༠.....ཅན་མའི་ནང་ འཁོད་དེ་ཡོད་  
པའི་ས་ཆའི་མིང་དུང་མཁར་ ས་ཆ་ཡོངས་བསྐྱོམས་ཨེ་ཀར་.....༠.....ཇིས་.....༩༩.....འབད་མི་འདི་ ཅུང་མཁར་ལྷོན་  
ཚོས་གླིང་བཤད་གྲུ་ལུ་འཕུལ་བའི་ལར་ ཁོ་དང་ ཁོ་རའི་ནང་མི་ཉེན་ཚན་དང་སྐུན་འཁོར་ཚུ་ལས་ ས་ཚུལ་  
ཡོད་མི་ལུ་ ཉོགས་བཤད་གང་ཡང་མེད་པའི་འགན་འཛིན་དང་ཁས་ལེན་དམ་ཟབ་ལྷོན་དོ་ཁོ་རང་གིས་ཁ་འཛོད་  
ཡོད་པ་དང་ གཤམ་འཁོད་མི་ངོམ་ག་ར་འཛོམས་ས་ལུ་ གཞུང་གི་ལམ་ལུགས་ལྟར་ བཤད་གྲུའི་མཚན་ཐོ་ལུ་  
ས་ཆའི་ཁྲམ་སློ་སོར་འབད་ཚོག་པའི་གནང་བ་གྲོལ་ཡོད་པ་ཨིན། དེ་དང་འབྲེལ་ ས་ཆའི་ཁྲམ་སློ་སོར་འབད་ཚར་  
བ་ནས་བརྩུང་ ས་ཁྲལ་འདི་ཚུ་ཡང་ བཤད་གྲུ་གིས་རང་བཏབ་ནི་ཨིན་མ་སྟེ་ ས་ཆ་ལེན་མི་རྣམས་ཀྱིས་ཁ་འཛོད་  
དེ་ཡོད་པ་ཨིན། གཡུ་སྤྱིད་ གོང་གི་ཁས་ལེན་ཚུ་ལས་བཟུལ་ཏེ་ ཉོགས་བཤད་ལེ་འཐོན་པ་ཅིན་ དཔལ་

ཤོག་གུངས་གཉིས་པའི་དང་པ།



ལྷན་འབྲུག་པའི་ཁྲིམས་ལུགས་ལྟར་ཕྱག་ཕྱིད་ལུ་ཞི་ཡིན་པའི་ཁས་ལེན་ཐོག་ལུ་ ས་ཚ་འཕུལ་མི་ ཞུན་དོ་ཚེ་དང་  
 མཁར་ཚེད་འོག་བདག་སྐྱོད་ དེ་ལས་ བཤད་བྲལ་གསར་བསྐྱུན་གྱི་ལས་འགན་ཚོགས་ཚུང་ནམས་དང་གཅིག་ཁར་  
 ག་ར་འཛོམས་ཐོག་ལུ་ རང་ལུགས་གནམ་ལོ་ ཤིང་ཕོ་རྟ་ལོ་ ལྷན་ཉེ་པའི་ཚེས་ལྔ་འམ་ ལྷོ་ཚེས་  
 ༢༧/༡༡/༢༠༡༩ ལུ་ ས་ཚ་འཕུལ་ལེན་གྱི་འགན་ལུ་གུར་ མཚན་རྟགས་བཀོད་པ་ཡིན། །

༡ ་ ཞུན་དོ་ཚེ། ས་ཚ་འཕུལ་མི།



༢ ་ ཞུན་དོ་ཚེ་གི་དཔང་པོའི་མཚན་དང་རྟགས་ ཧོ་རྟ་ཐུ་ལུ་ འཛུགས་



༣ ་ ཚོས་གྲུབ། ས་ཁམར་ཚུ་ལོ།

༤ ་ སུ་སྐྱོབས་ལུ་ ས་བཤད་བྲལ་ལས་འགན་ཚོགས་ཚུང་གི་ཁྲི་འཛིན།

༥ ་ ཤེས་རབ་མཐར་ཕྱིན། ས་བཤད་བྲལ་ལས་འགན་ཚོགས་ཚུང་གི་ཁྲི་འཛིན་འོག་མ།

༦ ་ སངས་རྒྱལ་ཚོས་དར། ས་བཤད་བྲལ་ལས་འགན་ཚོགས་ཚུང་གི་ཚེས་འཛིན་པ།

༧ ་ ཚོས་རྒྱལ་ལྷན་གྲུབ། ས་བཤད་བྲལ་ལས་འགན་ཚོགས་ཚུང་གི་འཕུས་མི་རུང་ཚེན།

*[Handwritten signature]*

**Annex 6:**  
**Drasha handing taking note**





དཔལ་ལྷན་འབྲུག་གཞུང་། རྒྱུ་ལོག་བདག་སྐྱོང་།

མཁམ།

ཕན་དགའ་ཚེས།



འབྲུག་ BHUTAN

ཀེ་ཇི་/བདག་/༤/༢༠༡༥/༢༥༥༢

ཕྱི་ཚེས་ ༢༢/༥/༢༠༡༥

༤ གཞུང་མཁམ་དགོན་པ་གི་ལས་བྱེད་པ་ཚོས་པའི་ལྷི་འཛིན་ལོག་མ་ལུ།

མཁམ་རྒྱེ་ལོག་བདག་སྐྱོང་ནས་ལྷོ་ཕྱོད་དེ་ནི་ གཞུང་མཁམ་དགོན་པའི་གྲྭ་ཤགས་

བཞུགས་མི་མི་དེ་ལ་འབག་པ་དེ་མིང་རྩི་བེད་མི་གྱི་ གྲྭ་ཤགས་དང་ཐབ་ཚང་༢ ཚ

རང་སའ་ལྷ་དང་འཁྲིལ་སྤུས་ཚད་དང་ལྷན་རྒྱུ་རྒྱུ་འབད་རྒྱུ་ཚེས་ལོད་མི་འདི་པ་

བཅས་རྒྱེ་ལོག་ལ་ཐོག་ལས་ཞིབ་དཔྱད་འབད་ཞིན་ན་ དེས་བདེ་གི་ཉུན་ལུ་ལུ་ལུ་

ལོན་ལགས།

- ༡། ལོ་ལོ་ལོ་ལོ། ལོ་ལོ་ལོ། ལོ་ལོ་ལོ། ལོ་ལོ་ལོ།
- ༢། " " " " ལོ་ལོ་ ལོ་ལོ་ལོ། ལོ་ལོ་ལོ།
- ༣། " " " " ལོ་ལོ་ ལོ་ལོ་ལོ། ལོ་ལོ་ལོ།



**Annex 7:**

**List of members as of December 2015**



**List of members as of December, 2015:**

<b>Sl. No.</b>	<b>Name</b>	<b>Address</b>
1	Yonten Norbu	Department of Forests and Park Services, MoAF, Thimphu
2	Tashi Dorji	Kholongchu Hydro Energy Limited, Trashiyangtse
3	Lungten Dorji	K T Legal Services, Thimphu
4	Shacha Wangdi	Umling Lower Secondary School, Sarpang
5	Karma Wangchuk	Government Service, Thimphu
6	Damcho Penjor	ITT, Kichu, Paro
7	Leki Jamtsho	RBA, Paro
8	Sonam Dendup	RBP, Thimphu
9	Sonam Tshewang	BPCL, Thimphu
10	Tashi Norbu	Mangdechu Hydropower Authority, Trongsa
11	Tshechi Wangmo	BNBL, Wangdue Phodrang
12	Karma Yeshe	Dzongkhag Administration, Wangdue Phodrang
13	Jigme Tsundu	RTIO, MoEA, Gelephu
14	Tashi Gyeltshen	BDBL, Gelephu
15	Kelzang Dawa	Gelephu
16	Dorji Choedup	AWP, Gelephu
17	Tshewang Dorji	Bhutan Telecom, Gelephu
18	Sonam Tobgay	MoE, Trashiyangtse
19	Karma Wangchuk	Thimphu
20	Karma Gyeltshen	Bhutan Dragon Adventure, Paro
21	Norbu Chophel	MoH, Dekiling, Bumthang
22	Chogay Lhendup	MoLHR, Thimphu
23	Sangay Chedup	Dubai
24	Pema Tshering	RICBL, Thimphu
25	Sonam Jamtsho	NPPF, Thimphu
26	Yonten Dorji	Dzongkhag Vet. Hospital, Pemagatshel
27	Cheten Norbu	Bhutan Post, Paro
28	Tshering Wangdi	BNBL, Paro
29	Chewang Dema	Dzongkhag Administration, Zhemgang
30	Sangay Tenzin	DoI, MoHCA, Thimphu
31	Pema Choden	BBSC, Thimphu
32	Sangay Choden	BPC, Thimphu
33	Sherub Tharchen	BBSC, Thimphu
34	Pema Tobgay	BBSC, Thimphu
35	Michu Wangdi	Uma Resort, Paro
36	Karma Jamtsho	District Court, Thimphu
37	Sherab Gyeltshen	Department of Forest and Park Services, MoAF, Gidakom
38	Sherub Tsundu	Naro Gewog, Thimphu

39	Sangay Chedar	Gross National Happiness Commission, Thimphu
40	Tshering Nima	BDBL, Thimphu
41	Dawa Tshering	BBSC, Thimphu
42	Pasang Tenzin	Bhutan Post, Thimphu
43	Sherab Tharchen	MoH, Thimphu
44	Kezang Namgay	Dechencholing, Thimphu
45	Sangay Tshering	Babesa, Thimphu
46	Tempa Gyeltshen	Thimphu
47	Tashi Sonam	BBSC, Thimphu
48	Tempa Zangmo	Motithang, Thimphu
49	Ugyen Tshewang	JSWNP Trongsa
50	Karma Tshewang	IT Park, Thimphu
51	Tenzin Dorji	IT Park, Thimphu
52	Dorji Rinchen	BDBL, Gelephu
53	Jigme Zangmo	Dzongkhag Administartion, Wangdue Phodrang
54	Sangay Tshewang	Bhutan Post, Thimphu
55	Karma Yangyel	Changzamtog, Thimphu
56	Norbu	Udzorong Central School, Trashigang
57	Sonam Deki	Gomtu, Samtse
58	Samten Lhamo	Kurichu LSS, Gyalposhing
59	Tshering Cheki	Thimphu
60	Pema Lhendup	Thimphu
61	Karma Yedon	DNP, MoF, Thimphu
62	Ngawang Phuntsho	DSCL, Pemagatshel
63	Kinely Wangmo	USA
64	Pema Lhamo	MoH, Samdrup Jongkhar
65	Sonam Jamtsho	DGM, MoEA, Pemagatshel
66	Chogyal Dema	Pasakha, Phuntsholing
67	Tshering Edon	Kurichu HPP, Gyalposhing
68	Karma Cheda	RBA, Thimphu
69	Karma Seldon	Phuntsholing
70	Norchen Wangdi	Pasakha, Phuntsholing
71	Sangay Dorji	RBA, Dewathang
72	Tendri Zangmo	Phuntsholing
73	Tshewang Jeipo	PhuntsholingThromde
74	Jigme Wangchuk	
75	Sonam Yuden	MoWHS, Thimphu
76	Singye Namgyel	Thimphu
77	Chungdu Dema	Wangdue Phodrang
78	Dorji Wangdi	Save the Children, Thimphu
79	Tshering Dema	MoH, Nganglam

**Annex 8:**  
**Presentation copies for first and second General Meeting**

## Presentation to first General Meeting On 29th September, 2015

### Drasha Construction Project

Fund Balance Statement

&

### Monks Welfare Group

Status and way forward

*Sangay Chedar  
On behalf of Monks  
Welfare Group  
(29.09.15)*

### Background

- The Construction was started with the instruction from Hon'ble Chief Justice, Lyonpo Sonam Tobgay – patron of Dungkhar Ugyen Choeling Goenpa.
- The construction works was given to Mr. Dorji on contract which was facilitated by Khar gewog Administration at a contract amount of Nu. 1.60 million on 12<sup>th</sup> January, 2014
- Drasha was constructed at 42.00 decimal land voluntarily offered to the Shedra by Mr. Ugyen Dorji

### Background

- The construction was completed and inaugurated by HE Gangtey Trulku on 12 and 13<sup>th</sup> October, 2014.
- The drasha was constructed with the funding support from the donations collected from different regions, kharpa contributions, contributions by Lyonpo and funding support from Gewog Development Grant (GDG).
- Gewog Administration, Khar has graciously contributed Nu. 800,000.00 from the GDG.

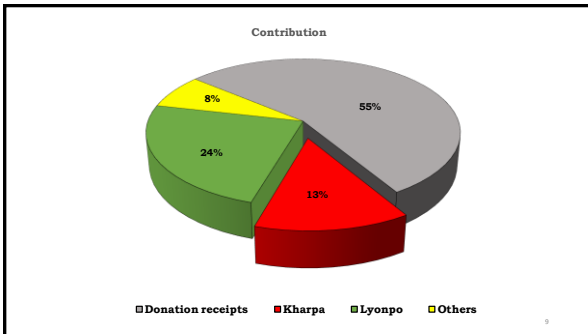
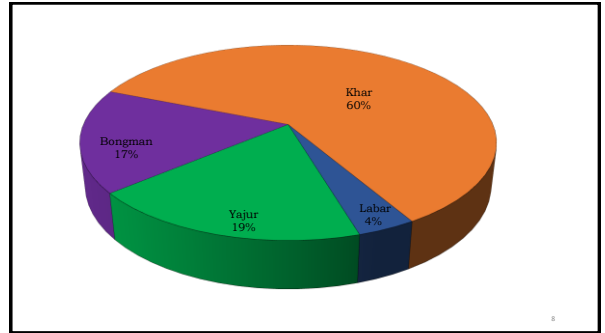
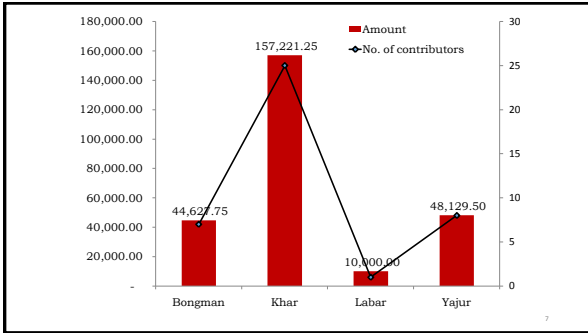


*Initially, there were 11 monks during the inauguration.  
Today, there are 21 monks with a Khenpo and a Lopen.  
Hon'ble Chief Justice has agreed to provide the stipend for 3 years from 2014-2017 after which Kharpas have to takeover. The monthly stipend is Nu. 25,000/-.*

### Funding

- The major source of funding was from the donation receipts and GDG followed by contribution from Lyonpo. Sadly, the contribution from the kharpa was the lowest.
- Only 41 Kharpas contributed for the project
 

• Bongman	7
• Khar	25
• Labar	1
• Yajur	8



### Financial Management

- The construction project was coordinated by a group of kharpa (working committee) with the support from all the Kharpas with guidance from Hon'ble Lyonpo.
- The working committee members were:
  - Pema Tobgay - President
  - Sherub Tharchen - Vice President
  - Chogyal Lhendup - Member Secretary
  - Sangay Chedar - Treasurer/Finance Coordinator
  - Ugyen Dorji - Member

### Financial Management

- The account for the first phase of project (drasha construction) was formally closed on 18<sup>th</sup> August, 2015 and endorsed by the committee members.
- All the financial related issues has been handed over to Chogyal Lhendup
- Sangay Chedar has been nominated to coordinate the second phase (collection for the monks welfare) while other members will continue to plan and discuss on the remaining balance and dissolve later.

### Financial Statement

Source of funding		Expenditure		Remarks
Particulars	Amount	Particulars	Amount	
Collection from donations receipts	1,014,231.00	Payment to contractor	800,000.00	
Kharpa contribution	244,975.50	Salang tendrel and inauguration	601,756.00	
Contribution by Lyonpo	441,000.00	Printing of receipts and chanjays	43,447.00	
Others	138,394.50	Fund raising for monks	8,805.00	Others include direct donations & transactions
		Closing Balance	384,593.00	
	<b>1,838,601.00</b>		<b>1,838,601.00</b>	

### Monk's welfare committee

- Main objective of the group is to collect as much fund as possible to support and sustain Dungkhar shedra.
- Coordinate and explore other sources of funding.
- Coordinate the quarterly and yearly collection from members
- Coordinate with other committee, Shedra, Gewog and Dzongkhag Administration and others whoever is relevant

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The monks welfare group was formally launched on 01<sup>st</sup> March, 2015 with the fund raising programme at Dechencholing with the funding from earlier project. It was coordinated and managed by the earlier committee till the closing of accounts on 18<sup>th</sup> August, 2015. Separate committee will be formed with different Regional Coordinator to collect the contribution and registrar new members.

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### Monk's welfare committee

- There are currently 64 registered/expressed interest as member of which only 30 members have contributed so far for at least one quarter.
- Mr. Lungten Dorji has volunteered to contribute Nu. 12,000/- per year and Mr. Norbu has volunteered to contribute Nu. 5,555/- per year.
- Total collection as of 29.09.15 is Nu. 118,781.97/-
- Donations from other people will also be accepted based on the willingness.

15

### Fund requirements in future

• Assuming that we have 24 monks, a Khenpo and a Lopen:

Sl. No.	Particulars	Rate	Monthly Requirement	Yearly Requirement	Remarks
1	Stipend for monks	800.00	19,200.00	230,400.00	
2	Salary for Khenpo and Lopen	9,000.00	9,000.00	108,000.00	Nu. 5000 for Khnepo and Nu. 4000 for Lopen
3	Salary for Cook	1,200.00	1,200.00	14,400.00	
	<b>Total</b>		<b>29,400.00</b>	<b>352,800.00</b>	The rates are assumed based on other shedras

Assuming Nu. 4000 contribution by each member every year, we would need at least **89** members just to meet the daily expenses of the shedra.

### Way Forward

- Form separate committee to coordinate with Regional Coordinators
- Draft Terms of Reference (ToR) for the Committee Members, Regional Coordinator and Members
- Finalize the draft [strategy](#) for the Dungkhar Ugyen Choeling Goenpa
- Form 'Dungkhar Ugyen Choeling Goenpa Management Board' with representative from Shedra, Village Gomchens, Community Members and members from Civil Servants (Committee members).

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### Way Forward

- Collect as much fund as possible to sustain the shedra
- Explore other sources of funding
- Explore ways of investing the fund which will give us a good return for sustainability.

18





## Presentation to Second General Meeting on 09th October, 2015

### Monks Welfare Group

Current Status  
&  
Draft ToR for Committee Members

*Sangay Chedar  
Interim Coordinator Monks  
Welfare Group  
09.10.2015*

1

### Background

- The Construction was started with the instruction from Hon'ble Chief Justice, Lyonpo Sonam Tobgay – patron of Dungkhar Ugyen Choeling Goenpa.
- The construction was completed and inaugurated by HE Gangtey Trulku on 12 and 13<sup>th</sup> October, 2014.

2



*The monks welfare group was formally launched on 01<sup>st</sup> March, 2015 with the fund raising picnic at Dechencholing with the funding from earlier project.*

*It was coordinated and managed by the earlier committee till the closing of accounts on 18<sup>th</sup> August, 2015.*

*Separate committee will be formed with different Regional Coordinator to collect the contribution and registrar new members.*

3

### Monk's welfare Group

- Main objective of the group is to collect as much fund as possible to support and sustain Dungkhar shedra.
- There are currently [67 registered/expressed](#) interest as member of which only 36 members have contributed so far for at least one quarter.
- Mr. Lungten Dorji and Ms. Sonam Deki has volunteered to contribute Nu. 12,000/- per year and Mr. Norbu has volunteered to contribute Nu. 5,555/- per year.
- Total collection as of today is Nu. 156,781.97/-
- Donations from other people will also be accepted based on their willingness.

4

### Monk's welfare Committee

- The overall mandate of the committee is to coordinate and initiate collections among the members and explore other sources of funding
- The committee will also strive towards enhancing social cohesion and community vitality among the people of Khar, Labar, Bongman and Yajur.
- Coordinate with other committee, Shedra, Gewog and Dzongkhag Administration and others whoever is relevant

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### Composition of Committee Members

- The committee will be composed of following
  - President/Chairperson
  - Vice President/Vice Chairperson
  - Financial Coordinator/Treasurer
  - Member Secretary/Registrar
  - Three Members
- Committee will further be supported by Regional Coordinators

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### **Roles and Responsibilities of Committee Members**

- The committee members should ensure timely collection and disbursement of the funds to the Shedra and act as a link between the Group Members and the beneficiary
- The Committee will be coordinating with all the members, local functionaries, Goenpa Management Board and the Shedra
- The Committee will also keep abreast of the implementation of any developmental activities at Goenpa and Shedra
- No committee members or the members shall use the name of the Goenpa or Shedra for the personal benefit or for the political gains.

### **President/Chairperson**

- To summon and preside over the Committee and any other meetings;
- To update and inform the members regarding the funds accumulated and used in the joint accounts on a yearly basis;
- To be a joint signatory to the Group's bank account;
- To summon committee member as and when required;
- To authorize Vice President/Chairman to officiate in his absence;
- To appraise Hon'ble Patron and HE Gangtey Trulku as and when required, and;
- To perform other duties that may be assigned by the Hon'ble Patron.

### **Vice President/Vice Chairperson**

- To summon and preside over the Committee and any other meetings in absence of President/Chairman;
- Coordinate with the local functionaries and the Regional Coordinators;
- To be a joint signatory to the bank account of the group in absence of President/Chairperson;
- To coordinate with other committee members on developing proposals and explore other sources of funding on discussion during the committee meetings, and;
- To perform other duties that may be assigned by the president.

### **Financial Coordinator/Treasurer**

- Maintain a transparent joint account with the registered bank within Bhutan;
- Jointly sign withdrawal cheque of approved budget;
- Act as an in charge of the joint properties, if any;
- Maintain the records of any financial transactions occurred during the certain period of time;
- Report to the committee members and the Regional Coordinators regarding the financial status of the joint account on a periodic interval;

### **Financial Coordinator/Treasurer**

- Monitor on a quarterly basis whether the members have deposited the membership fees to the registered bank account and to report the same to the committee members and the Regional Coordinators;
- Inform the committee members and Regional Coordinators if any of the members have not deposited the contribution;
- Authorize one of the committee members during his/her absence to carry out necessary activities, and;
- Shall be accountable for any irregularities of fund collected from the members.

### **Member Secretary/Registrar**

- Notify the committee and other members about the meeting as instructed by President/Chairman and Vice President/Chairman;
- Compile and distribute minutes of the meeting to the committee members and the Regional Coordinators;
- Maintain a Registrar of members and share the same with other committee members, and;
- To perform other duties that may be assigned by the president.

**Members**

- To attend the meeting as and when called upon by the President or the Vice President;
- To help in preparing the project proposals to explore other sources of funding;
- To help in disseminating the information to the Regional Collectors and the members of the decisions of the committee members, and;
- To perform other duties that may be assigned by the president.

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**Regional Collectors**

- To coordinate with the committee members in collecting the contributions from the respective regions;
- To inform all the members of the decisions of the committee meetings;
- To inform and coordinate registration of new members with the Member Secretary/Registrar;
- To act as a bridge between committee members and the members.

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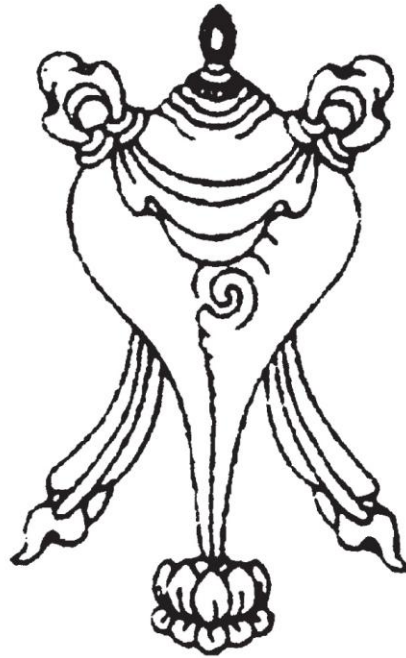
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E**President: Sherub Tharchen (BBSC)****Vice President: Karma Yedon****Finance Coordinator: Karma Tshewang****Member Secretary: Sangay Chedar****Member Representative : Tshering Wangdi  
Yonten Norbu  
Sherub Tharchen (Labar)**

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**REGIONAL COORDINATORS:**

- Bumthang/Trongsa/Zhemgang: UGYEN TSHEWANG
- Tyantse/Lhuentse: TASHI DORJI
- Tgang/Mongar: Norbu
- Gelephu/Tsirang/Dagana: JIGME TSUNDRU
- Pling/Samtse/Chukha: NORCHEN WANGDI
- Wangdue/Punakha/Gasa: SONAM GYELTSHEN
- Pgatshel/Sjongkhar: Sonam Jamtsho (DGM) & Yonten Dorji
- Paro/Ha: Cheten Norbu
- T/phu : Finance Coordinator

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**Dungkhar Ugyen Choeling Goenpa**

**Shedra/Monks Welfare Group**

**Khar: Pemagatshel**

**[kharphey@gmail.com](mailto:kharphey@gmail.com)**

**[www.dungkhar.weebly.com](http://www.dungkhar.weebly.com)**